



# E.B. Horsman & Son

*The Electrical Distributor of Choice!*

## About our Team:

E.B. Horsman & Son (EBH) has been in business since 1900. We are strong, nimble, and growing! EBH is proud to be a successful Western Canadian electrical distributor with 20+ locations throughout Alberta, B.C. & Saskatchewan, and consistently recognized as one of Canada's Best Managed companies. We take pride in living our core values and carrying our mission statement of "Providing the Best People, Best Solutions, and the Best Service in the Electrical Industry."

## Why Join the EBH Team?

- The Perks.
- Full benefits package
- Competitive compensation plan
- Profit-sharing
- Employee share ownership program (ESOP)
- RRSP matching after 1 year of employment
- Birthday day off

**The People & Culture.** You will be a part of a collaborative team with people you can be proud to work with.

**Continuous Development.** You will have access to our EBH University for personal & professional development. Training & Development has been an essential part of our culture. Increasing our knowledge not only builds confidence but empowers growth through learning.

## About the Opportunity:

We are experiencing an exciting growth trajectory at E.B Horsman, which creates new opportunities for entrepreneurial and self-driven individuals who are looking to make a meaningful and empowering impact to drive our company forward.



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Thank you for supporting a Western Canadian Independently Owned business established in 1900.



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We are looking for an experienced **Systems Analyst**, with a "can do" attitude, primarily responsible for all aspects of the ERP enterprise application lifecycle, including coordination with user groups to identify solutions that improve business processes, implementing process and system changes, system maintenance and maintaining an application roadmap. This role will be reporting directly to the VP, Technology and Digital Solutions.

## **Position Type/Schedule**

This is a full-time position with the ability to work remotely.

## **Work Location**

Head Office, Surrey BC

## **Key Responsibilities:**

- Coordinate, test, and implement improvements, updates, and other integrated solutions to the ERP
- Provide technical help, support, and management of the incident and request workflow for the ERP application and other enterprise business applications
- Review, troubleshoot, resolve and/or escalate system errors and technical issues to vendor if required
- Interact with vendor on issues requiring technical assistance requests for ERP or other enterprise business systems
- Research, document and resolve technical issues related to the ERP and business processes
- Perform user access and role provisioning
- Work with business teams to analyze problems and gather solution requirements
- Create, maintain, update and improve system/administrative and user level documentation



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- Collaborates with technical and subject matter experts to analyze trade-offs between usability and performance needs
- Manage application maintenance (coordinating patching, patching cycles, maintenance downtime, performance with ERP software) and administration tasks
- Collaborate with internal stakeholders to provide support for applications and implementation / enhancement projects
- Evaluate new software functionality and suggest system enhancements to achieve optimum system performance and to streamline processes
- Manages and optimizes integrations through API middleware and other application such as EDI
- Other duties as assigned

## **You bring the following skills/qualifications:**

- 8+ Years of equivalent business analyst/systems analyst experience
- 5+ Years of business analyst/systems analyst with Epicor Prophet 21 ERP or similar type of ERP
- Fundamental understanding of ERP processes and their dependencies within the application including finance, purchasing, inventory management, warehouse operations and customer service
- Solid understanding of relational databases, entity-relationship diagrams, data normalization, data analytics, data migrations, business intelligence
- Expertise in SQL databases is required
- Knowledge of systems analysis, software development practices, agile methodology
- PM expertise and certification considered an asset
- Firm understanding of basic accounting, business, and wholesale distribution principles
- Excellent analytical and technical skills
- Strong listening, interpersonal, written, and oral communication skills
- Excellent documentation skills



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## **Our Core Values: Celebrating the Past, Empowering the Future**

Teamwork & Collaboration | Integrity | Commitment | Reliability | Initiative | Continuous Improvement

## **Take Your Next Step With EBH**

If you believe your skillset matches the above description and are an enthusiastic, innovative, passionate and energetic individual we would like to hear from you. Please visit our website to apply for this posting [www.ebhorsman.com/careers](http://www.ebhorsman.com/careers) or click "Apply" on this posting.

## **Our Commitment to Inclusion & Diversity**

E.B Horsman & Son is a proud equal opportunities employer and we are committed to creating a respectful, inclusive and barrier-free workplace that allows all of our people to reach their full potential. A diverse workforce is a key to our success and we believe in bringing your whole self to work. We welcome all qualified candidates to apply and hope you will choose E.B. Horsman & Son as your employer of choice.

We thank all interested applicants. However, we are only able to work with those who live in Canada and have permanent working status. Please note that only those chosen for an interview will be contacted.



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