



## E.B. Horsman & Son Job Opening

August 29, 2018

**Company:** E.B. Horsman & Son (EBH) has been in business since 1900. We are strong, nimble and growing! EBH is proud to be a successful Western Canadian electrical distributor with 20+ locations throughout BC, Alberta & Saskatchewan, and one of Canada's Best Managed companies. We take pride in attracting and retaining excellent people with our strong culture, engaging work, growth opportunities and competitive rewards package. We believe in sharing our success with our employees by offering a profit share program and your birthday off!

We are currently seeking to fill a **Customer Service - Counter Sales** position for our **Richmond Branch**. The Customer Service - Counter Sales representative acts as the primary point of contact for incoming branch customers. They are responsible for providing excellent customer service by interpreting customer needs, troubleshooting issues, ensuring order accuracy and recommending products and solutions. In this role you'll experience...

### Team Environment – To live our culture

- Supportive and collaborative team environment

### Customer Service - The pursuit to build long term business relationships

- Drive sales volume, while providing exceptional customer service
- Uncover sales opportunities and position products based on customer's needs

### Inventory Control – To streamline the operation

- Stock and warehouse keeping
- Shipping & Receiving and filling orders
- Stock monitoring, including managing returns

### What you will bring to this role...

- High school completion
- 2+ years of customer service experience
- 1+ years of electrical industry experience is a strong asset
- English language proficiency
- Beginner computer skills with proficiency in MS Office & the ability to learn new software
- Basic mathematical skills
- Wide range of expertise in the products and services provided by E.B. Horsman & Son, would be an asset
- Ability to lift 50 lbs., stand/move for 6+ hours per day
- Ability to use upper body full range of motion for wire cutting and hauling

**Hours of Work:** Monday-Friday, daytime shift

**How to Apply:** If you believe your skill set matches the above description and are an enthusiastic, innovative, passionate and energetic individual we would like to hear from you. Please email [HR@ebhorsman.com](mailto:HR@ebhorsman.com) and/or log onto [www.ebhorsman.com/careers](http://www.ebhorsman.com/careers).

*We thank all interested applicants. However, we are only able to work with those who live in Canada and have permanent working status. Please note that only those chosen for an interview will be contacted.*

